



GEORGIA STATE UNIVERSITY

Model United Nations Conference



2026 Faculty Advisor Resource Guide





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I. Registration Guide

A. Registration Pointers

Countries will be assigned at the discretion of the Secretary-General keeping in mind your country preferences. While we will do our best to accommodate your preferences, please keep in mind that it may not be possible that your delegation will be assigned your first preference. The Secretary-General assigns countries based upon preferences listed at the time of registration and the size of each delegation.

Please keep in mind that schools may not represent more than one country that is a member of the Security Council or countries within close geographic proximity (e.g. India and Pakistan or United States and Russia). During initial registration, we reserve the right to balance Security Council powers.

The first round of delegation assignments may not be released until the conference reaches 25% of capacity, except at the discretion of the Secretary-General. Upon the receipt of this e-mail, school representatives must confirm the acceptance of their given country assignments.

B. Application Process

To register for our conference, please visit our website at www.gsumun.org. Once on the website, click on the Registration tab on the top right corner of the window and scroll down to find the Registration Application.

- Fill out your School Name, followed by your name and names of any additional Faculty Advisors or Chaperones that will accompany you to the conference.
- Enter in your phone number and email to facilitate correspondence regarding the conference.
- Indicate whether it is your first time attending GSUMUN so we can send you any additional information you may need in the lead up to our conference.
- We understand that you may not have an exact number of delegates that will be attending, but please indicate a ball park number of delegates that will participate in conference.
- You will then have the option to indicate how many delegations your school is requesting.
- Select the top five countries you would like to represent. If your delegation requires more than 5 countries, please indicate that in the Additional Information section at the bottom of the Registration Application.
- Indicate the number of t-shirts your team will need in each corresponding size. Please note that you will only receive the shirts in the sizes you request and any additional shirts will be available on a first come first served basis. Conference t-shirts are included in your delegation fees.
- Click on Submit to submit your application. The Secretary-General will email you with an invoice based on your selection and release the country assignment when the

conference registration reaches 25% capacity or at their discretion. Payment is due immediately and required to receive assignment.

C. Conference Fees

The per delegate dues for this conference will be \$50 per delegate. There are no additional delegation fees for GSUMUN this year!

Upon the acceptance of a given country assignment, schools assume the financial responsibility for the minimum number of delegates required for the country assignment and will be billed accordingly. The minimum number of delegates is defined as the number of delegates necessary in order to have at least one representative for the country present in each committee that it is a member. Refunds will not be given for bringing less than the minimum number of delegates. You may bring up to each delegation's maximum capacity, and be billed accordingly. To double-check the minimum and maximum number of delegates, please refer to the delegation matrix or e-mail the Secretary-General.

In rare occasions, schools may find that they are unable to attend the conference due to extreme circumstances. In such cases, a written letter providing a detailed explanation of the situation must be submitted to the Secretary-General prior to opening ceremonies of the GSUMUN conference. The GSUMUN Secretariat will evaluate these requests on a case-by-case basis. All decisions are final. If your appeal is denied, your institution remains financially liable for all fees assessed. If you have questions regarding the appeal process, please contact the Secretary-General.



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Registration Application

School Name	
Faculty Advisor(s)	
Phone Number	() -
eMail	
1st time attending GSUMUN?	☐ Yes ☐ No ☐ Not Sure
Interested in Boxed Lunch	☒ Yes ☐ No
# of Delegates Attending	
# of Delegations Requested	One
Country Preference 1	Afghanistan
Country Preference 2	Afghanistan

D. Deadlines

Registration will close on **October 31, 2026** at 11:59pm. This will also be the last day to make any changes to your school's application without penalty eg. number of delegates, as well as cancel to receive a 50% refund. Once the delegate count is confirmed, outstanding balances and delegate fees must be paid in full no later than **October 31, 2026** to participate in the conference.

II. Code of Conduct



A. Disruptive Behavior

Disruptive behavior will not be tolerated. Delegates may be asked to leave the committee if their behavior becomes disruptive. The faculty advisor responsible for the delegates will also be informed.

B. Out of Order Simulations

Out of Order simulations such as Terrorist simulations are strictly prohibited and any delegate involved in one will immediately be removed from the conference and their faculty advisor will be informed. The Georgia State Police may also be informed at the discretion of the Secretariat.

C. Plagiarism

Plagiarism is unacceptable at GSUMUN. If a delegate, staff member, or faculty advisor suspects plagiarism, they should bring it to the attention of any member of the Secretariat. Members of the Secretariat will attempt to determine the validity of the claim. If plagiarized work is found, it will immediately be removed from the agenda. Further, delegates found to have plagiarized will become ineligible for an award. If multiple delegates from the same delegation are found in violation, the entire delegation may become ineligible, as this is intended to be a learning experience for the students.

D. Sexual Harassment and Discrimination Policy

The Georgia State University Model United Nations does not and will not tolerate any instances of discrimination based on race, color, sex, sexual orientation, national origin, religion, age, or special needs condition. If any delegate, staff or advisor believes they have encountered discrimination or any form of sexual harassment, which results in a hostile working environment or disparate treatment, they must bring it to the attention of the Secretary-General of the conference. In the event that this is not possible, they must bring it to the attention of another member of the Secretariat. The Secretary-General and a member or members of the Secretariat must investigate the merits of the allegations, interviewing all parties involved.

E. Dress Code

All clothing must adhere to guidelines that portray professionalism and modesty. If a delegate's attire is deemed inappropriate by a member of the GSUMUN staff, the delegate will be asked to leave the session and return with appropriate attire. Western business attire is required.

Standard Delegate attire for the conference is a business jacket, slacks (or skirts for women), dress shirt (with a tie for men) and dress shoes. Shorts, ball caps, jeans, sneakers, and sunglasses are considered casual. Clothes that expose excessive bare skin or are otherwise revealing are inappropriate.

It is not appropriate for delegates to display any national symbols such as flags, pins, crests, etc. on their clothing during sessions. UN symbols are acceptable.

III. Rules of Procedure



A. Delegate Credentials

When checking into the conference during Registration, faculty advisors will be provided with a name badge for each delegate, and a placard for each committee that their delegation will represent. A delegate is required to have their delegate badge on their person at all times during the conference. An official placard of the Member State represented is required for procedural and substantive voting. Be mindful of your credentials as having the official placard and issued badge could be the difference between your paper passing or failing a vote. No delegate may make any motion to remove a delegate from the committee. Credentials of delegates may be revoked in part or in full by conference staff for delegates who become too disruptive to the committee. The Secretariat shall have the ability to request that delegates leave committee or may suspend voting and/or speaking rights of states. delegates must have credentials visible at all times while attending the conference. If delegates misplace their credentials, a replacement badge or placard can be purchased at Conference Services for a cost of \$10 each.

B. Size of Delegations

States should be represented by no more than two delegates in each of the General Assembly Plenary along with a select few other committees which have all been noted in the Delegation Matrix on the website. In all other committees, states should be represented by no more than one (1) delegate. If it is found that more delegates are put into a committee than allowed, the Secretariat will meet with the delegate's faculty advisor to discuss a resolution.

C. Relevance of Discussion

All discussions during formal session must be relevant to the topic being discussed in committee. The Director of the committee is to bring to order any delegate speaking on a matter extraneous to the topic.

D. Decorum

All delegates are expected to maintain decorum during formal session by showing respect to the staff and the body. Delegates must wear western business attire and may not wear any insignia representative of their state. Delegates must remain quiet during formal session unless recognized by the dais staff. If delegates must communicate during formal session, they may step out of the session or send notes to each other through the page system. Delegates who are able to do so must stand when addressing the dais, Secretariat, or committee in any way. Conference staff will be expected to show respect for delegates as well by conforming to the highest standards of conduct and wearing appropriate western business attire with no state insignia.

E. Interruption of the Speaker

Delegates must not interrupt the speaker except when their point requires immediate attention, such as being unable to hear the speaker, or the delegate believes the speaker is out of order. If wrongly interrupted, the speaker should be granted an appropriate amount of additional time to complete his or her remarks.

F. Dilatory Motions

The Chair may rule any motion, except for an appeal of the chair, dilatory, or out of order, whenever a motion is inappropriate at the time. This is at the discretion of the Chair and may be utilized if a motion:

1. Appears to be intended to disrupt the committee,
2. Follows a similar motion that failed by a substantial margin,
3. Is incorrect, or called for at an inappropriate time,
4. Calls for a break that is too long or is otherwise inappropriate.

G. Making Motions

At their discretion, the chair will call for points and motions. Delegates must wait to be recognized by the chair before speaking. In order to be recognized, the delegate should raise his/her placard when the chair calls for points or motions.

H. Quorum

For any substantive vote to be taken, at least one third of the states in the committee must be in the room. This provision does not apply to the final vote of the conference, which will proceed regardless of the number of states present.

I. Formal Speeches

Formal speeches made by delegates may be limited in time. This limit may be set at the chair's discretion and reset through the body by a motion to amend the speaker's time.

Delegates exceeding this time should be called to order immediately. Delegates need not yield their remaining time to another delegation to ask questions, this can be accomplished through a moderated caucus. Furthermore, after their speech, delegates need not yield their remaining time to the chair, they may just take their seat and the committee session will continue.

J. Appeals

After exhausting the appropriate in-committee channels, any decisions of the Dais Staff may be appealed to the Secretariat. The decision of the Secretariat is final and may not be appealed in any manner.

K. Roll Call

At the beginning of each session, the chair will call the roll, starting in a random position and proceeding in alphabetical order. Each state must answer 'Present' or 'Present and Voting'. States entering the committee session after roll or after their name was passed over must send a note to the dais indicating their presence with voting preference.

L. Right of Reply

If a delegate impugns the integrity or national sovereignty of another Member State or insults the leader of another state, the delegate representing the targeted state may request a right of reply. The right of reply must be requested in writing from the director of the committee. The written request must contain the entire text of the reply to be given. If granted, the Director will permit the requesting delegate to address the committee with the reply, at which point the delegate must read out the approved reply verbatim. The rights of reply should remain diplomatic in nature. Rules of Procedure do not permit a right of reply to a right of reply.

IV. Position Papers



A. Purpose

A delegation's research paper which outlines country-specific information related to the topic area at hand and an official position and plan toward resolving the problem. The position paper is a requirement of the conference prior to attending. This paper serves to aid delegates in preparing research and understanding their respective country's position on the topics which he/she will be discussing in committee with other delegates. The position paper also serves as a tool in developing solutions to the issues at hand based on a delegate's country's specific policies and goals. At GSUMUN, position papers deemed to display superior knowledge, formatting practices and viable creativity will be eligible to win position paper awards. Once position papers have been turned in, the Director and Assistant Director of committees will be tasked with grading submitted position papers. They will grade the position papers based on the quality of research, formatting, flow, and accurate representation of their assigned Member State and their policy in regards to

the topic. The number of position paper awards given out in committee will be directly impacted by the size of the committee and the number of position papers turned in on time. Position papers turned in after the listed deadline will not be eligible to win an award. To help visualize what a Position Paper looks like, an example is attached on the next page. Position Papers are due on: **November 2, 2025 by 11:59pm**

B. Position Paper Guidelines

GSUMUN has set new standards on how a positioned paper should be formatted. A position paper submitted to GSUMUN must be formatted to the following standards:

- Length: Not to exceed one page per delegation per committee. For any papers that exceed one page, only the content on the first page will be considered.
- Margins: Must not exceed 1 inch on all four sides.
- Font: Times New Roman—10 or 12 pt.
- List “***Delegation from***” on the first line on the top left corner of the page in bold and italic.
- List “**Your Country**” on the second line on the top left corner of the page in bold.
- List “***Represented by***” on the first line on the top right corner of the page in bold and italic.
- List “**Your School**” on the second line on the top right corner of the page in bold.
- Without proper identification, our staff will not be able to grade position papers directly impacting your delegation’s eligibility to win a Position Paper award.
- List “**Position Paper for the [Your Committee]**” on the fourth line with a center orientation.
- Consider the following flow to strengthen your position paper:
 - Start with a brief introduction of the topic at hand,
 - Indicate your country’s history with the topic, and what your country wants to do about it
 - Indicate what your country wants the committee to do about the topic and how.
 - Unlike most academic documents, your position paper should not include citations. Treat this as a policy document from the foreign ministry of your Member State.

GSUMUN normally varies between two and three topics per committee. Although the example below depicts three topics, the same rules apply for committees discussing two topics at the conference.

C. Position Paper Example

***Delegation from
The Republic of India***

***Represented by
Georgia State University***

Position Paper for the General Assembly Plenary

I. Topic one as listed in your background guide

Start your position paper with a brief history of the topic at hand. This may include an event that started the issue or topic that is being discussed. What were major moments leading up to it? What are landmark moments that shaped the topic/issue to what it is today? Research the history of the topic and consider the role of your country in regards to this topic. What is the relationship of your country to the topic being discussed? What position has your country taken historically when it comes to a topic as such? Why has your country taken the position it has? Research and find what your country's position is on what they want to do about the topic domestically.

Indicate what your country would want the international community to do about the topic being discussed. Indicate how you expect the international community to do something about the topic and what role can your country play in realizing this vision.

II. Topic two as listed in your background guide

What were major moments leading up to it? What are landmark moments that shaped the topic/issue to what it is today? Research the history of the topic and consider the role of your country in regards to this topic. What is the relationship of your country to the topic being discussed? What position has your country taken historically when it comes to a topic as such? Why has your country taken the position it has? Research and find what your country's position is on what they want to do about the topic domestically.

Indicate what your country would want the international community to do about the topic being discussed. Indicate how you expect the international community to do something about the topic and what role can your country play in realizing this vision. Reaffirm your country's stance on the topic/issue being discussed.

III. Topic three as listed in your background guide

What were major moments leading up to it? What are landmark moments that shaped the topic/issue to what it is today? Research the history of the topic and consider the role of your country in regards to this topic. What is the relationship of your country to the topic being discussed? What position has your country taken historically when it comes to a topic as such? Why has your country taken the position it has? Research and find what your country's position is on what they want to do about the topic domestically. Utilize the same template as topics I, and II.



V. Resolutions

A. Terms

During the course of the committee sessions, papers go through multiple evolutions with each stage having an official name. The term “working paper” refers to a document in resolution format that has not yet been approved by the Dais to be introduced to the floor. Once such approval has been granted, the document becomes a “draft resolution. Only after the document has been accepted by the committee does it become a “resolution”. In formal speeches, please refer to your work using their official terms.

B. Approval by Dais Staff

All working papers submitted at the conference are subject to approval by the Dais staff. The Dais Staff will ensure that the working paper conforms to the guidelines and is relevant to the topic.

C. Definition of Sponsors and Signatories

A sponsor supports the contents of a working paper/draft resolution and must vote “Yes” unless the document has been substantially modified by amendment or division of the question. A signatory may not have contributed to the resolutions, may or may not approve of the entire contents and is only asking for the working paper to be discussed on the floor of the committee.

D. Submission at the Conference

In order for working papers to be submitted at the conference, they must be appropriately formatted, have at least three sponsors and fifteen percent of the committee as combined sponsors and signatories. The template for the working paper is available on the GSUMUN website or at Conference Services. A printed copy must be submitted to the dais for approval before copies will be distributed in the committee.

E. Amendments

Amendments to draft resolutions may be submitted at the conference. There are two types of amendments: friendly and unfriendly. Friendly amendments are those submitted by all of the sponsors of a draft resolution, while unfriendly amendments are submitted by a state or group of states that doesn’t include all the sponsors of the draft resolution in question. Amendments must be submitted on an official GSUMUN Amendment form and must be submitted to the dais for approval. Unfriendly amendments must have the same total combination of sponsor and signatories as required for resolution submission.

F. Content

Plagiarism is unacceptable at GSUMUN. Please note that all work submitted to the dais should be original language. Furthermore note that delegates should not write any working paper language before arriving at the conference. All working papers should be drafted in collaboration with other members of the committee.

VI.Chain of Command

